

INFORMATION FOR SPEAKERS

Thank you for your interest in becoming part of the FUTURE FORCES FORUM 2022 expert panels taking place on 19 – 21 October at PVA EXPO PRAHA. These are general guidelines for speakers and presenters within the expert panels, workshops, and conferences.

FUTURE FORCES FORUM

Events Website: www.future-forces-forum.org/events

IMPORTANT DEADLINES

Abstract Submission	31 August 2022 (later submissions on individual basis)
Notification of Acceptance	No later than one week after receiving
Full Paper Submission	30 September 2022
Audience free online registration	12 October 2022

CONTACT FOR AUTHORS

Submit your abstract as a Microsoft Word document **by email to** events@future-forces-forum.org and in CC to FFF Program Director, COL (Ret.) Petr Tichý, tichy@future-forces-forum.org

ABSTRACT STRUCTURE

Please follow these guidelines for the submission of your abstract:

- **Structure:**
 - a) Title
 - b) Name of the expert panel and your preference either for an oral or a poster presentation
 - c) Author(s) and short professional CV(s) including photo(s), contact email and phone number
 - d) Abstract

GENERAL REMARKS

- Abstract should be between 150 and 200 words, clear, concise, in English with correct spelling and good sentence structure.
- Mathematical symbols and equations must be typed in, and metric symbols should be used. Figures and tables must not be included.
- We recommend that the abstract is carefully compiled and thoroughly checked, in particular with regard to the list of authors, before submission in order to avoid last minute changes.
- The submission of an abstract carries with it the obligation that it is actually presented at the meeting by the author or, at least, by one of the co-authors.

- After Paper (Abstract) selection, author(s) will be informed and provided with administrative information and a guide (accommodation, travel, locations, etc.)
- Presentations are subject to availability and acceptance by the Programme Committee.
- All speakers will be listed on the FFF website.

In case you need any further information or assistance please contact us at events@future-forces-forum.org and don't forget to indicate the name of the event you are interested in.

BASIC CONDITIONS FOR SPEAKERS AND POSTER PRESENTERS

SPEAKERS

All speakers receive a VIP status which includes:

- Delegate pass to all FFF expert events
- Access to the Speakers' Lounge
- Access to the VIP Lounge including lunch on the day of the presentation
- Invitation to the FFF Party on Wed 19 October 2022
- Beneficial prices of accommodation in the FFF hotels
- FFF Catalogue

POSTER PRESENTERS

- Delegate pass to all FFF expert events
- Beneficial prices of accommodation in the FFF hotels
- FFF Catalogue

PARTICIPATION AND REGISTRATION

You are welcome to participate in the FUTURE FORCES FORUM program even if you do not present a Paper. However, it is mandatory for all individuals (except for speakers and presenters) to [register online](#).

CONFERENCE FEES

SPEAKERS

- Armed and security forces, governmental or international organisations, local authorities, public research & development and academia

FREE OF CHARGE

- Others

Please see the Call for Papers or Call for Partners of the particular expert panel, or feel free to contact us at info@future-forces-forum.org if you are interested in presentation or partnership

AUDIENCE

- FFF expert events are mostly

FREE OF CHARGE ([online registration](#) mandatory). Please refer to the particular expert panel website for further information.

info@future-forces-forum.org

www.future-forces-forum.org

www.NATOexhibition.org

